

**Voice of Hope Seventh-day Adventist Church
Tobacco-Free Policy**

October 30, 2016

Updated March 1, 2020

Purpose

The purpose of this policy is to eliminate all tobacco use whether located indoors or outdoors on property owned, leased or contracted for use by Voice of Hope SDA Church, including vehicles used for Voice of Hope SDA Church services, as well as vehicles used for communion or other evangelistic activities.

Tobacco-Free Environment

1. The use of tobacco products (including, but not limited to, cigarettes, pipes, smokeless tobacco, and other tobacco products, including electronic cigarettes/vaping devices or any other product packaged for smoking or the simulation of smoking) is prohibited throughout all indoor and outdoor areas of property owned or under the control of the Voice of Hope SDA Church, including parking lots owned or under the control of said church, and in vehicles used by said church or its employees/church members whenever conducting church business anywhere.
2. This tobacco-free policy applies to all employees, church members, visitors and others at Voice of Hope SDA Church property.
3. The Voice of Hope SDA Church located at 3300 NE 23rd Street in Oklahoma City will identify the boundaries of its property, post this information for public reference, and provide notice of this policy with appropriate signage, including signs at the entrances to the properties and/or other locations as needed. The church will also utilize printed materials and other communications as needed to educate employees/church members and all other persons using or visiting the property regarding this policy.
4. Voice of Hope SDA Church employees/church members will not use tobacco products while providing services to church members, visitors, or others regardless of location.
5. Voice of Hope SDA Church is committed to providing support to all Voice of Hope SDA Church employees/church members, visitors, and others who wish to stop using tobacco products. Voice of Hope SDA Church is committed to ensuring that Voice of Hope SDA Church employees/church members, visitors, and others, to the extent possible, have access to several types of assistance, including cessation programs and telephone counseling through the Oklahoma Tobacco Helpline, **1-800-QUIT NOW (1-800-784-8669)**. Church appointed leaders are encouraged to

refer employees/church members, visitors, and others to the Helpline as appropriate.

6. Noncompliance by an employee/church member will be cause for church appointed leader intervention and may result in corrective action in accordance with the church manual of the General Conference SDA Church.
7. Noncompliance by visitors and others will be handled as stated in this policy as follows: **Employees** and **church members** will be directed to Pastor for discussion on church policy, will be given the Oklahoma Tobacco Helpline phone number **1-800 QUIT NOW (1-800-784-8669)** for counseling, and encouraged to enroll in a stop smoking cessation program. **Visitors** will be advised of the Voice of Hope SDA Church tobacco free policy, offered the Oklahoma Tobacco Helpline phone number, and required to discard any use of tobacco at time of occurrence

Action

The Voice of Hope SDA Church Board will review the tobacco-free policy every two (2) years and at any time deemed necessary by the board.

Approved March 1, 2020

